

RESIDENTIAL \_\_\_\_\_  
COMMERCIAL OR INDUSTRIAL \_\_\_\_\_

FEE \_\_\_\_\_  
PAID \_\_\_\_\_

**APPLICATION FOR TEMPORARY OCCUPANCY PERMIT  
WITHIN THE VILLAGE OF MIDDLEFIELD**

14860 North State Avenue  
P.O. Box 1019

Phone: (440) 632-5248  
Fax: (440) 632-0591

The undersigned hereby makes application for Temporary Occupancy in accordance with the requirements of section 1140 of the Village of Middlefield Municipal Ordinances. The undersigned agrees that the premises described below **shall not be occupied** until a Temporary Occupancy Permit has been issued.

Date of Application: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Address of Premises to be occupied: \_\_\_\_\_

Square Footage \_\_\_\_\_ Land Lot/Parcel \_\_\_\_\_ Zoning \_\_\_\_\_

Proposed Date of Occupancy \_\_\_\_\_ Zoning Permit No. \_\_\_\_\_

Use of Building \_\_\_\_\_ New \_\_\_\_\_ Alteration \_\_\_\_\_

Owner of Building \_\_\_\_\_ Former Occupant \_\_\_\_\_

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Phone/Fax \_\_\_\_\_

**TEMPORARY OCCUPANCY PERMIT  
REQUIREMENTS FOR PERMIT:**

1. Approved site plan Yes \_\_\_\_\_ No \_\_\_\_\_ Date: \_\_\_\_\_

3. Residential Occupancy Permit Yes \_\_\_\_\_ No \_\_\_\_\_ No. \_\_\_\_\_  
Geauga County Building Dept.

4. Impact Fee Paid Yes \_\_\_\_\_ No \_\_\_\_\_ Date: \_\_\_\_\_

5. Residential Items Not Yet Completed

Item	Cash Bond
<input type="checkbox"/> Grading/Seeding	\$ 1,500.00
<input type="checkbox"/> Driveway	\$ 4,000.00
<input type="checkbox"/> Sidewalk	\$ 2,000.00
<input type="checkbox"/> Record As-Built Drawings	\$ 400.00
<input type="checkbox"/> Other (explain) _____	\$ _____

Total \$ \_\_\_\_\_

EXPIRATION DATE: December 1<sup>st</sup> or July 1<sup>st</sup> following date of issuance  
TEMPORARY OCCUPANCY PERMIT ISSUED \_\_\_\_\_ Date

\_\_\_\_\_  
ZONING INSPECTOR